

**CONTINUING PROFESSIONAL EDUCATION (CPE)
Verification Form
FSFOA - 2015 SUMMER CONFERENCE - JUNE 15-18, 2015**

Complete the following form to apply for CPE credit:

Name _____ Gov't/Firm _____

Address _____ Telephone _____

City _____ State _____ Zip _____

DATES AND TIMES	TOPIC	MINUTES				
		A & A	Tech Bus	Behavioral	Ethics	Total
Mon. June 15, 2015						
08:30am - 10:10am	Accounting & Auditing Update	___100				
10:20am - 12:00pm	Internal Controls and Fraud Detection	___100				
01:30pm - 02:20pm	Concurrent Mini Sessions (Select only one)					
	A. Budget Basics for Accounting Staff		___50			
	B. Accounting Basics for Budget Staff	___50				
	C. Charter School Appeal Process		___50			
02:30pm - 03:20pm	Concurrent Mini Sessions (Select only one)					
	A. Year-end Close Processes	___50				
	B. FEFP 101		___50			
	C. Monitoring Charter Schools		___50			
03:40pm - 04:30pm	Concurrent Mini Sessions (Select only one)					
	A. Audit Preparation	___50				
	B. Capital Outlay Budgets		___50			
	C. Implementation Issues of the Charter School Standard Contract and Financial Statements		___50			
Tue. June 16, 2015						
09:00am - 09:50am	DOE Update		___50			
11:10pm - 12:00pm	Assessments - An Update		___50			
01:30pm - 02:20pm	Concurrent Mini Sessions (Select only one)					
	A. Intelligent Scanning of AP Invoices		___50			
	B. TRIM Update		___50			
	C. How to recruit and retain the "best of the best" employees		___50			
02:30pm - 03:20pm	Concurrent Mini Sessions (Select only one)					
	A. Cost Report Update		___50			
	B. FTE Enrollment Forecasting		___50			
	C. Collective Bargaining & Impasse Processes		___50			
03:40pm - 04:30pm	Concurrent Mini Sessions (Select only one)					
	A. Financial Reporting	___50				
	B. Current Budget Issues		___50			
	C. Board & Public Communication & Transparency		___50			
Weds. June 17, 2015						
08:30am - 09:20am	Untapped Resources: Hiring a Retiree		___50			
10:20am - 11:10am	How To Be a Better Me!			___50		
11:10am - 12:00am	Legislative Update		___50			
01:30pm - 05:10pm	Mini Session B - all afternoon					
	Ethics					___200
01:30pm - 02:20pm	Concurrent Mini Sessions (Select only one)					
	A. OMB Supercircular		___50			
	C. Debt Options		___50			
02:40pm - 03:30pm	Concurrent Mini Sessions (Select only one)					
	A. OMB Supercircular (repeat)		___50			
	C. Ongoing Requirements for Debt Part 1		___50			
03:40pm - 04:30pm	Concurrent Mini Sessions (Select only one)					
	A. Cash Advance System (CARDS) & Florida Grants System (FLAGS)		___50			
	C. Ongoing Requirements for Debt Part 2		___50			
Thurs. June 18, 2015						
08:30am - 09:20am	Economic Outlook		___50			
09:20am - 10:10am	Succession Planning		___50			
10:40am - 11:30am	Auditor General Update	___50				
Total CPE Minutes	Add Number of Minutes	_____	_____	_____	_____	_____
Total CPE Hours	Divide total minutes by 50. If fraction of hour, round down as CPE credit is only given in whole hours.	_____	_____	_____	_____	_____

Participant certifies that all of the above information is true and correct.

Participant Signature: _____ Date: _____

Conference Coordinator: _____ Date: _____